Speaker Technology Guidelines

Please email your **media** and **name of your talk** no later than **<u>ONE WEEK BEFORE</u>** you speak. This allows time for implementation and troubleshooting.

Acceptable media:

- PowerPoint Presentations - .ppt
- Videos - .mp4
- Pictures (High Quality) - .jpg

Please note that videos being included in a PowerPoint presentation create running issues onscreen. If you would like to show a video, please send it separately from the presentation with instructions on when it should be played.

If you would like to play a song, please include the name, artist, and/or version so that it can be queued and ready for your talk.

Thank you for your cooperation!
The Mastering Motherhood Tech Team
(Please send your media and the name of your talk to the specific Mastering Motherhood e-mail address of the location in which you will be speaking)

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